

Carteret County Beaufort Airport Authority

Regular Board Meeting

June 27, 2024

**Members Present:** Dean Graham, Jesse Vinson, Jimmy Fallwell, Randy Ramsey, Bucky Oliver

**Members Zoom:** Chris Chadwick

**Zoom:** Randy Fender – Talbert & Bright, Chad Noble – Manager, FBO

**Others Present:** Janie Mason – Airport Manager, Peggy Piner – Finance, Anthony Held – Building & Grounds

Vice Chairman Dean Graham called the meeting to order and led the Pledge of Allegiance and read the conflict-of-interest statement.

A motion was made by Mr. Oliver to approve the agenda. It was seconded by Mr. Ramsey and passed unanimously.

A motion was made by Mr. Ramsey to approve the consent agenda. It was seconded by Mr. Vinson and passed unanimously.

**Public Comment:** There was no public comment.

**Old Business:** Randy Fender-Talbert & Bright

**Runway 321- Rehab** – Construction NTP was issued June 18<sup>th</sup>. Phase 1 construction (7 days duration – Runway 3-21 and 8-26 closed – only took 4 days) started June 18<sup>th</sup> and was completed June 21<sup>st</sup>. Runway 3-21 was reopened June 21<sup>st</sup>. Phase 2 construction (120 days duration – Runway 3-21 and 14-32 closed) started June 24<sup>th</sup>.

First construction progress meeting was held June 19<sup>th</sup> via Zoom. Progress meetings will be held weekly on Tuesdays at 10:30 a.m. Meetings will alternate between on-site and virtual each week. Minutes will be distributed to attendees following each meeting. First on-site meeting was held today, June 27<sup>th</sup>.

Talbert and Bright are currently waiting for help from the FAA to submit the 7480 to officially decommission Runway 14-32.

**Laughton Property Preliminary Permitting Coordination** – The NCDOA agreed with the IFE for Talbert & Bright’s Work Authorization Amendment No. 2 to complete design and bidding of the preliminary site work for the Laughton Property on June 4<sup>th</sup>.

An application for BIL AIG funds to cover the design costs associated with this work authorization amendment as well as the original Work Authorization and Amendment No. 1 was submitted to the NCDOA on June 6<sup>th</sup>. The NCDOA has confirmed that this application has been passed on to the FAA. It will take approximately 4 months before these funds are available. Copies of this Work

Authorization Amendment will be sent to the Airport for execution once the grant funds have been made available.

**NC-101 Relocation** – Talbert & Bright and their roadway design subconsultant held a meeting with the Airport, NCDOA, and NCDOT Highways Division 2 on June 10<sup>th</sup> to discuss the responsibilities of the NCDOA and NCDOT Highways during the design of the project. Follow up conversations are still ongoing to finalize roles and responsibilities.

A work authorization will be sent to the Airport for review once this scope has been finalized.

**Public Hearing:** Vice Chairman Graham asked for a motion to go into public hearing to discuss the 2024-2025 Budget. A motion was made by Mr. Vinson and seconded by Mr. Ramsey. There was no discussion. A motion was made to leave public hearing by Mr. Vinson and seconded by Mr. Ramsey.

A motion was made by Mr. Vinson to adopt the 2024 -2025 Budget and seconded by Mr. Oliver and passed unanimously.

Vice Chairman Graham stated due to scheduling conflicts that it was recommended by Chairman Chadwick to cancel the July Board meeting. Mr. Vinson stated that we were basically in the same position last year and with lots of vacations scheduled and with no major issues to be discussed that he was making a motion to cancel the July meeting and pick back up at the August 22<sup>nd</sup> meeting. It was seconded by Mr. Ramsey and passed unanimously.

A motion was made to adjourn the meeting by Mr. Ramsey and seconded by Mr. Oliver.

Minutes presented by Janie Mason